

Overview and Scrutiny Board

21st July 2010

Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Wednesday 21st July 2010 at 2.00 p.m.**

The agenda will be:

1. General

- (1) Election of Vice Chair
- (2) Apologies
- (3) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

The public reports referred to are available on the Warwickshire Web
www.warwickshire.gov.uk/committee-papers

(4) Terms of Reference

The terms of reference for the Board as agreed by Council are attached for the information of members.

Part 1 Partnership Matters

None

Part 2 Council Matters

2. Public Question Time

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk 5 working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

3. Questions to the Portfolio Holders/Portfolio Holders Update

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield, Lead Portfolio Holder Customers, Workforce and Partnerships, Peter Butlin, Support Portfolio Holder Workforce and Governance, Councillor Martin Heatley, Lead Portfolio Holder Resources) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

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4. Work Programme

(a) Items for Future Meetings

The Overview and Scrutiny Board is asked to consider the items to be included in its work programme. A draft work programme is attached together with information about activity relevant to the Board undertaken by the former Overview and Scrutiny Board and Corporate Services and Community Safety Overview and Scrutiny Committee and relevant forward plan items.

(b) Minutes of the meeting of the Overview and Scrutiny Board held on 2 June 2010 and Corporate Services and Community Safety Overview and Scrutiny Committee 1 June 2010

These are provided for information to help inform discussion on the future work programme.

5. Proposals for Task and Finish Groups

To consider any proposals for Task and Finish Groups from the Overview and Scrutiny Committees and to commission those proposals where appropriate.

6. Any Other Items

Which the Chair decides are urgent.

7. Dates of Future Meetings

The future meetings of the Board are scheduled as follows

5th October 2010 - 2pm
10 November 2010 -2pm
12 January 2011 -2pm
16 March 2011 -2pm

Jim Graham
Chief Executive
Shire Hall
Warwick

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Committee Membership

Councillors: Les Caborn, Michael Doody, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Chris Saint (Chair), Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

Portfolio Holders:-

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Peter Butlin – Workforce and Governance

Councillor Martin Heatley - Resources

Co-opted members for Partnership matters as follows

District / Borough Council

North Warwickshire Borough Council:

Councillor Martin Davis

Nuneaton and Bedworth Borough Council:

Councillor John Haynes

Rugby Borough Council

Councillor Claire Edwards

Stratford-on-Avon District Council

Councillor Sue Main

Warwick District Council:

Councillor Bill Gifford

Warwickshire Police Authority

Clive Parsons

NHS Warwickshire

Janet Smith

For further information please contact

Ann Mawdsley, Principal Committee Administrator,

Customers, Workforce and Governance Directorate

Tel. 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk

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